



SkillsUSA
ILLINOIS

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PROGRAM GUIDE

L.E.A.D. Conference 2017
December 7 - 9, 2017
Tinley Park, Illinois

GET READY TO L.E.A.D.!

L.E.A.D. is a two-day leadership conference that will help SkillsUSA Illinois members find their leadership “start button” through hands-on, high-energy and motivational programming. *L.E.A.D.* is open to all SkillsUSA Illinois student leaders.

During the course of the conference, participants will discover how to ignite the leader within themselves and maximize their potential. With peers from around the state, these leaders will focus on how to develop and showcase career readiness through the SkillsUSA Framework.

Participants will spend time working together in a team motivated atmosphere. Collectively they will learn teamwork to set and accomplish goals. They will take a look at what it means to present a responsible, positive image - and the effects that image can have not only on themselves, but also their school, program, and SkillsUSA.

Participants can expect to grow their skill set in the following areas:

- values and character
- maximizing strengths and talents
- goal setting
- time management
- responsibility and self-discipline
- leadership characteristics
- teamwork
- conflict resolution
- communication

Participants will complete the conference feeling empowered with the necessary tools for success!



PROGRAM GOALS

The goal of *L.E.A.D.* Conference is to allow participants to...

- develop an understanding of the **SkillsUSA Framework**.
- gain a toolbox of skills that can be used to **lead others**.
- increase **career readiness** through experience.

SkillsUSA Framework

The SkillsUSA Framework illustrates how students can fulfill the mission of the organization “to empower members to become world-class workers, leaders and responsible American citizens.” The SkillsUSA Framework works by empowering every student to achieve career success, delivers a skill set demanded by business and industry, and ensures that every student member receives a consistent and specific skill set.

L.E.A.D. Conference will touch on all 17 essential elements of the SkillsUSA Framework and will provide participants an understanding of how to leverage these skills for future success. The conference will focus on the Personal Skills of **Work Ethic** and **Professionalism**; the Work Place Skills of **Communication**, **Teamwork**, and **Leadership**; and the Technical Skill of **Professional Development**.



Learn to Lead Others

The goal of L.E.A.D. Conference is developing student leaders. These leaders will learn the importance of building strong relationships through expanding their network. Participants will also learn how leaders need to effectively communicate with others in order to build life enhancing relationships.



Participants will discover values-based leadership while immersing themselves in the fundamentals of the four pillars of leadership:

trust, stability, compassion, and hope.

Through workshops, self-assessments, and working as teams, participants will be led through a model of implementing the four pillars in their personal lives and chapters.

Career Readiness

As outlined in the SkillsUSA Framework, everything we do to develop personal, workplace and technical skills points to one thing: career readiness. SkillsUSA Illinois is committed to preparing “**Champions at Work**” who are “**Job-Ready Day One.**”

At L.E.A.D. Conference, participants will focus on skills to kick-start their careers like successful networking, marketing themselves, interviewing skills, and learning how to create personal and professional success. Training includes live interviews with business and industry leaders who offer feedback on resumes and interviewing techniques.



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SCHEDULE WITH OUTCOMES

Thursday, December 7, 2017

Time	Event	Essential Elements
6:00pm - 6:30pm	Registration	
7:00pm - 9:00pm	Huddle One	
	Participants will... <ul style="list-style-type: none"> • meet their huddle team and leaders. • complete teambuilding activities and conference overview information. • create their team name and chant. • select their leadership contests. 	P: Self-Motivation P: Professionalism W: Teamwork W: Decision Making T: Professional Development T: Service Orientation
9:00pm - 9:30pm	Opening Session	
	<ul style="list-style-type: none"> • experience the emblem ceremony. • review the conference code of conduct & ethics. • recognize the state officer candidates. • meet who can sign their Statesman Award. • discover the other huddle groups. 	T: Professional Development
9:30pm - 10:30pm	LEARN Training	
	<ul style="list-style-type: none"> • become familiar with the SkillsUSA Framework. • explore their personal values and beliefs. • define the Personal Skills outlined in the SkillsUSA Framework. • understand the L.E.A.D. Pyramid. 	P: Integrity P: Work Ethic P: Adaptability/Flexibility
10:30pm - 11:15pm	Contest Briefings	
	<ul style="list-style-type: none"> • review contest guidelines and expectations. 	P: Responsibility W: Communication T: Service Orientation
11:45pm	Curfew	

Friday, December 8, 2017

Time	Event	Essential Elements
8:00am - 8:45am	Huddle Two	
	Participants will... <ul style="list-style-type: none"> realize how attitude affects willingness to learn and lead. understand the <i>LEARN</i> component of leadership development by examining values, beliefs, talents, attitudes, and interests. discover the <i>EDUCATE</i> component of leadership development by building and maintaining strong relationships. define work-ethic. 	P: Integrity P: Work-Ethic P: Professionalism P: Self-Motivation W: Teamwork W: Leadership T: Professional Development
8:45am - 9:40am	<i>L.E.A.D.</i> Lab One: Relationships (AM Rotation)	
	<ul style="list-style-type: none"> recognize how their perspective affects relationships and how they communicate with others. understand why others may have a different perspective and utilize this understanding to improve relationships. define and model physical displays of empathy. 	W: Leadership W: Communication W: Multicultural Sensitivity & Awareness
9:45am - 10:40am	<i>L.E.A.D.</i> Lab Two: Communication (AM Rotation)	
	<ul style="list-style-type: none"> explain the critical need for listening and describe poor listening habits. define the difference between verbal and non-verbal communication. understand communication models. define and model physical displays of empathy. 	W: Communication W: Decision Making W: Teamwork
10:45am - 11:40am	<i>L.E.A.D.</i> Lab Three: Interview Preparation (AM Rotation)	
	<ul style="list-style-type: none"> learn how to prepare for an interview. practice answering interview questions. review the concept of a two-way interview. recognize the importance of follow-up. evaluate and reflect on interview skills. 	P: Professionalism P: Responsibility W: Communication T: Professional Development
11:40am - 1:00pm	Lunch - On Your Own	
1:00pm - 1:55pm	<i>L.E.A.D.</i> Lab Four: Interviews (PM Rotation)	
	<ul style="list-style-type: none"> complete at least one simulated interview with a business and industry partner. receive feedback based on their interview. write a thank you card to their interviewer. 	P: Professionalism P: Responsibility W: Communication

2:00pm - 2:55pm	L.E.A.D. Lab Five: Trust/Compassion (PM Rotation)	<ul style="list-style-type: none"> define trust and compassion. identify how trust and compassion is modeled by leaders. practice establishing trust and compassion. 	P: Integrity W: Communication W: Leadership W: Teamwork
3:00pm - 3:55pm	L.E.A.D. Lab Six: Stability/Hope (PM Rotation)	<ul style="list-style-type: none"> define stability and hope. identify how stability and hope is modeled by leaders. practice establishing stability and hope. 	P: Adaptability/ Flexibility W: Communication W: Decision Making W: Leadership W: Planning, Organizing & Management
4:00pm - 4:45pm	Huddle Three	<ul style="list-style-type: none"> reflect on strengths-based leadership (Four Pillars). apply how the Four Pillars can be used by leaders. review statesman award directions. 	P: Integrity W: Leadership W: Teamwork T: Computer & Tech- nology Literacy
4:45pm - 6:00pm	Break		
6:00pm - 7:15pm	Dinner Session	<ul style="list-style-type: none"> evaluate State Officer Candidate speeches. learn about voting regulations. practice dinner etiquette. 	P: Professionalism T: Professional Development
7:15pm - 7:45pm	Break		
7:45pm - 8:45pm	ACT Training	<ul style="list-style-type: none"> explain and demonstrate the 17 essential elements of the SkillsUSA Framework. 	All 17 Elements
8:45pm - 11:30pm	Huddle Four	<ul style="list-style-type: none"> apply the three components of the framework and describe the essential elements used. complete components of the Huddle Award. prepare for their leadership contest. 	All 17 Elements
11:45pm	Curfew		

Saturday, December 9, 2017

Time	Event	Essential Elements
8:00am - 10:45am	Leadership Contests	
	Participants will... <ul style="list-style-type: none"> • compete in various leadership development contests. 	P: Responsibility W: Communication W: Planning, Organizing, & Management W: Leadership W: Decision Making T: Job Specific Skills T: Service Orientation
10:45am - 11:45am	Huddle Five	
	<ul style="list-style-type: none"> • reflect on the past 36 hours of learning. • differentiate between short & long-term goals. • apply SMART goal setting in writing. • define their personal self-purpose. 	P: Self-Motivation P: Responsibility W: Decision Making W: Planning, Organizing, & Management
11:45am - 12:15pm	Lunch (provided)	
12:15pm - 1:15pm	<i>DREAM</i> Training	
	<ul style="list-style-type: none"> • review key conference take-aways. • recognize their role as a SkillsUSA leader. • set an action plan for their future. • become energized for the coming year. 	P: Professionalism P: Responsibility W: Leadership W: Planning, Organizing, & Management
1:15pm - 2:00pm	Closing Session	
	<ul style="list-style-type: none"> • hear outgoing officer speeches. • recognize Statesman Award recipients. • present leadership contest awards. • distinguish the most outstanding huddle. 	T: Professional Development

Registration Information

Dates:

Thursday, December 7 (7:00pm) – Saturday, December 9 (2:00pm)

Location:

Tinley Park Convention Center, Tinley Park, IL

Registration Costs: (per participant)

Price includes conference registration and hotel accommodations.

Quad Room*: \$175 | Double Room: \$250 | Single Room: \$400

*Quad rooms are reserved only for student participants; each room comes with two beds.

Registration Deadline:

November 10, 2017

Funding Resources

Through continuous support from our business and industry partners who value the experience of this conference, we are proud to offer more than 65 scholarships to attend *L.E.A.D.* Conference.

Returning Schools

50 - \$75 Student Scholarships

4 - \$150 Advisor* Scholarships

New Schools

12 - \$75 Student Scholarships

2 - \$150 Advisor Scholarships

*Prior to conference, chapter must complete level one of the Chapter Excellence Program to be eligible for Advisor Scholarships.

Scholarship applications are located on the SkillsUSA Illinois website and are due by Friday, October 27, 2017.

Questions

We're here to help!

For questions about L.E.A.D. Conference 2017, contact:

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We'll see you at L.E.A.D.!

SkillsUSA is a partnership of students, teachers, and industry working together to ensure America has a skilled workforce. SkillsUSA helps each student excel.



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